

MEMORANDUM OF UNDERSTANDING ON COST SHARING
BETWEEN THE CARROLL COUNTY BOARD
AND THE CARROLL COUNTY ETSB

This memorandum expresses the mutual understandings between the Carroll County Board and the Carroll County Emergency Telephone System Board on the sharing of certain costs, and is intended to establish and maintain their practice of cooperation in the management of their public funds.

1. The 911 Coordinator.

A. The County and the ETSB recognize that it is to their mutual benefit to agree to share the costs of the employment of one person who shall serve simultaneously as the County Zoning Administrator and the 911 Coordinator.

B. The County and the ETSB recognize also that the time required of that person in serving as 911 Coordinator may vary over time.

C. The County and the ETSB recognize that it is to their mutual benefit that this agreement remain in effect for one year and that it renew on an annual basis unless it should be terminated by either party in accordance with the terms of this agreement.

D. The County and the ETSB recognize that the person who serves in the capacities set forth above should be an employee of the County of Carroll for all purposes and that the sole responsibility of the ETSB shall be to reimburse the General Fund of the County in accordance with this agreement.

E. The County will employ a person who will serve as the 911 Coordinator as a part of her other responsibilities for the County. The County will require that person to attend all meetings of the ETSB and to account to the ETSB for her performance of her duties as 911 Coordinator.

F. The ETSB will define the responsibilities of the 911 Coordinator, consistent with regulations of the Illinois Commerce Commission, and will provide direction to that employee with respect to those duties.

G. The ETSB will reimburse the County for such services at the rate of one-fourth of the annual salary and benefits paid to or on behalf of that employee. Payment will be made quarterly, based upon 12 months commencing with a quarterly payment on or before the 15th day of December, 1996.

H. This agreement shall be effective as of December 1, 1996 for twelve months and shall renew each December 1 thereafter without further action by either party unless either party gives written notice to the other on or before November 1 of such year that the agreement will not be renewed, in which event the agreement will expire on November 30 of that year.

2. Backup Generator.

A. The County and the ETSB have found it necessary to the operation of each of them that there be in place at the Carroll County Courthouse a backup generator available to each of them to provide emergency electrical service.

B. The County and the ETSB have entered into a contract with Illinois Power Company, a division of Alliant Energy, whereby Illinois Power Company has agreed to sell to the County and the ETSB a backup generator sufficient to meet the needs of each for the sum of \$69,879.00 for delivery in July, 1999.

C. The ETSB has agreed to pay the full price of \$69,879.00 to Illinois Power Company on the basis of the agreement of the County contained herein to reimburse the ETSB for the County's proper share of the price in installments as follows:

- i) The County will pay the ETSB its first installment in the amount of \$13,975.80 during the third quarter of its fiscal year which begins December 1, 1999.
- ii) The County will pay the ETSB its second installment in the amount of \$13,975.80 during the third quarter of its fiscal year which begins December 1, 2000.

- iii) The County will pay the ETSB its third installment in the amount of \$13,975.80 during the third quarter of its fiscal year which begins December 1, 2001.

D. The County and the ETSB shall share evenly the actual cost of the diesel fuel used to operate the generator. The ETSB will pay for the fuel as delivered and the County shall within 30 days thereafter reimburse the ETSB for its one-half share.

E. The ETSB shall pay the cost of any necessary maintenance agreement on the generator.

4. 911 Dispatcher at the Primary PSAP.

The ETSB shall reimburse the County General Fund each quarter for the wages and benefits paid to or on behalf of the least senior full-time radio operator employed at the Primary PSAP, over and above the number of full-time persons employed in that position on July 1, 1999. The radio operator shall be an employee of the County and the Sheriff only and shall not be under the direction or control of the ETSB.

5. Notices.

Any notice required hereunder must be in writing and provided as follows:

A. Notice to the County must be delivered in writing to the Carroll County Clerk at the Courthouse in Mt. Carroll, Illinois.

B. Notice to the ETSB must be delivered in writing to the Carroll County Treasurer and mailed by certified mail to the Chairman of the ETSB at his residence address.

AGREED, as amended, on the dates indicated below.

The County of Carroll
by the County Board of Carroll County

by:

William C. Ritenour
 William C. Ritenour
 Chairman of the County Board

Attest:

State of Illinois)
) ss.
 County of Carroll)

I, Judith A. Gray, County Clerk of the County of Carroll and keeper of the records and files of the said office, hereby certify that the foregoing agreement was approved by the County Board of Carroll County at its meeting at Mt. Carroll, Illinois on March 16, A.D. 2000.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County at my office in Mt. Carroll, Illinois, this 16 day of March, A.D. 2000.

Judith A. Gray
 County Clerk

The Carroll County Emergency Telephone Systems Board

by:

Matt Magill
 Matt Magill
 Chairman

Attest:

State of Illinois)
) ss.
 County of Carroll)

I, Catherine Brunner, keeper of the records of Carroll County Emergency Telephone Systems Board, hereby certify that the foregoing agreement was approved by the Carroll County Emergency Telephone Systems Board at its meeting at Mt. Carroll, Illinois on March 16, A.D. 2000.

In testimony whereof, I have hereunto set my hand at Mt. Carroll, this 16th day of March, A.D. 2000.

 Keeper of Records